

COUNCIL MEETING

DATE: June 10, 2014

TIME STARTED: 7:00 p.m.

TIME ENDED: 8:25 p.m.

MEMBERS PRESENT: Mayor Doug Pomplun, Cindy Fahey, Lois Gilles, Todd Kiecker, Brad Augustin

MEMBERS ABSENT: none

Staff members present: Clerk Treasurer Administrator Marcia Seibert-Volz, Eric Nelson, Supt. St. & Utilities, City Attorney Aaron Walton.

Meeting was called to order by Mayor Doug Pomplun.

APPROVAL OF THE AGENDA: Motion by Lois Gilles, second by Cindy Fahey to approve the agenda. Motion carried.

UNFINISHED BUSINESS: None.

PUBLIC HEARING: No public hearing

BID & QUOTES: None

PRESENTATIONS: Eide Bailly, Joel Stencel, 2013 Financial Audit. The 2013 Financial Audit was accepted as presented.

CONSENT AGENDA: Motion by Cindy Fahey, second by Todd Kiecker to approve consent agenda. Motion carried.

- Approval of the minutes from the regular meeting May 13, 2014.
- On Sale 3.2 Beer License for St. Andrews Fun Fest
- Plumbers Licenses: Isaksons, Kiecker Plumbing, Dennis Bluhoefer, Lakeside Plumbing & Dreier Plumbing.
- Partial Pay Estimate No. 1 Land Pride \$ 44,272.23.
- Claims for payment:

4-Square Builders	park shelters	3,179.75
A&B Business Equipment	copier maint. contract	105.98
ABM Equipment & Supply	STREET SWEEPER REPAIRS	3,117.69
Alden Pool & Municipal Su	CHEMICALS	251.16
Ameripride Linen Services	LAUNDRY - BAR	392.91
Arctic Glacier	ICE	131.95
Arneson Distributing Inc	BEER	1,316.90
Automatic Systems Co.	WA PLANT REMOTE RADIO REPAIR	0.00
Benjamin Poorker	BAND EXPENSE	800.00
Bernicks Pepsi Cola	ICE MACHINE RENT & POP	724.36
Bernie Wenner	BUILDING INSPECTOR	1,098.62
Bolton & Menk	engineering	3,107.50
Border States	electric supplies	460.10
Bound Tree Medical, LLC	AMBULANCE SUPPLIES	535.23
Capital One, F.S.B.	t-shirts Frontier	1,395.10
Casey's	gas tax	874.47
CenturyLink	phone service	1,233.05
Chip Steak & Provision Com	SUPPLIES FOR RESALE	1,139.16
Chuck Spaeth Ford Inc.	REPAIRS 2010 FORD SQUAD CAR	1,555.23
City of Fairfax	City of Fairfax-Pool startup	50.00
Clobes Sanitation	GARBAGE	4,076.40
Dave's Full Service	GAS	558.90
Davis Typewriter Co Inc	OFFICE SUPPLIES	907.79
Department of Energy-WAPA	Power purchased WAPA	22,082.59
Dept. of Commerce	CIP Assessment	279.36
Ecolab Pest Elimination	PEST CONTROL - BAR	150.16

Emergency Apparatus Mainte	REPAIRS - ENGINE 2	8,358.23
Fairfax Jaycees	Contribution to Fairfax Days	300.00
Fairfax Printing	envelopes	1,773.50
Farm Merchandise Inc.	SUPPLIES	1,713.67
First Systems Technology I	LIFT STATION MAINTENANCE	475.00
Frontier Bar	SUPPLIES FOR RESALE	205.10
Gopher State One Call	LOCATES	71.05
Groebner & Associates	GAS SUPPLIES	3,417.15
Harry's Frozen Food	SUPPLIES FOR RESALE	141.50
Hawkins Water Treatment	CHEMICALS	1,247.72
Heggies Pizza	SUPPLIES FOR RESALE	438.90
Hermel Wholesale	SUPPLIES FOR RESALE	1,768.55
J.T. Services	utility locate flags	160.39
Jahnke Water Inc.	WATER - LIBRARY	5.85
Joe Volz	REPAIR RAILING AT FUNERAL HOME	30.00
Johnson Bros. Wholesale	LIQUOR	1,399.30
Kiecker Plumbing & Heating	ball park maint.	841.09
L.M.C.I.T.	WORK COMP PREMIUM	31,910.00
Land Pride Construction LL	2014 ALLEY PROJECT PAY EST 1	44,272.23
Locher Bros. Inc.	BEER	8,194.70
MES - MIDAM	TURN OUT GEAR	2,107.38
MN Ass'n. of Small Cities	MEMBERSHIP DUES	720.15
MN Chiefs of Police	permits	31.90
MN Department of Revenue	APRIL SALES TAX	8,602.00
MN Dept of Health	LICENSE FEE - BAR	35.00
MN Valley Testing Lab.	WASTEWATER SAMPLE TESTING	715.25
Maloney Enterprises	TOW FIRE TRUCK	888.40
Martin Trucking, LLC	FREIGHT	127.80
Matheson Tri-Gas Inc	supplies	167.09
Maynard's of Fairfax	SUPPLIES FOR RESALE	593.61
Mediacom	CABLE TV & INTERNET - BAR	479.08
Mikes Auto Parts	SHOP SUPPLIES	77.94
New Ulm Public Utilities	Natural Gas Purchase Heartland Transp.	62,990.44
New Ulm Truck & Trailer In	Engine 2 Fire Truck repair	2,476.06
North Star Pump Service	repairs to lift pump	1,109.00
NorthAmerican Bancard	LIQUOR CREDIT CARD FEES MAY	573.24
Northern Lights Dist.	SUPPLIES FOR RESALE	3,147.05
Office Ally	AMBULANCE FEE	19.95
Oxygen Service Company	AMBULANCE SUPPLIES	37.07
Paint Boy Custom Painting	EPOXY FLOORS POOL BLDG	2,895.00
Pantorium	Pantorium	0.00
Paradigm Liaison Services	2014 MNCAER FEES	1,220.00
Phillips Wine & Spirits	WINE	141.70
Pioneerland Library Sys.	1ST & 2ND QTR PMTS	16,870.50
RVS Shredding	SHREDDING SERVICE	30.00
Red Feather	SUPPLIES	160.95
Renville County	LANDFILL FEES	3,661.50
SCFE	SERVICE FIRE EXTINGUISHERS	893.95
Schaefer Recycling	CLEAN UP DAY EXPENSE	410.00
Schwan's Sales	SUPPLIES FOR RESALE - POOL	240.30
So. Central Grain & Energy	WEED CONTROL	61.50
Southern Wine & Spirits of	LIQUOR	1,943.91
Standard-Gazette & Messeng	PUBLISHING	610.45
Tapper's Beer Line Servic	CLEAN BEER TAPS	54.00
Total Register Systems	CAPITAL OUTLAY - BAR	3,849.64
Tow Distributing Corp.	BEER	4,972.04
Tyler Technologies	ANNUAL COMPUTER MAINT	3,182.95
USA Blue Book	MARKING PAINT	476.91
Verizon Wireless	TELEPHONE	375.91
Viking Coca-Cola Bo. Co.	POP	151.50
WBM Wine & Spirits Inc.	LIQUOR	2,082.11
Weis Oil	GAS	1,328.54
Wine Merchants	WINE	120.00
Younger & Walton PLLC	ATTORNEY FEES	1,822.60
Payroll Expense		48,207.89

ZOLL DEFIBRILLATOR: Katie Grams, Ambulance Captain, informed the council she was successful in obtaining a grant for a Zoll Defibrillator and a five year contract with Verizon Wireless. The new defibrillator has a carbon dioxide monitor. The Equipment needed for Defibrillator and that is not covered under the grant is estimated to cost \$ 3,000.00. The ambulance captain requested the council budget \$ 30,000.00 in 2015 to replace the other

defibrillator. Motion by Lois Gilles, second by Cindy Fahey to allocate in 2014 \$ 3,000.00 for the additional equipment required. Motion carried unanimously.

PURCHASE OF 25'lot South of Bowling Alley (Central Park): Discussion took place on City purchasing the 25' lot the North side of Central Park. Motion by Brad Augustin, second by Cindy Fahey to purchase the lot for \$ 5,000.00 plus abate the assessments proposed for the bowling alley parcel. Council was polled: Todd-no, Doug-no, Lois-yes, Cindy-yes, Brad-yes. Motion carried.

Calendar Parking Ticket—Mary Weldy. Mary Weldy was sick and requested the item get placed on the July agenda.

Sign Retro Reflectivity Policy. Street Committee recommendation was to blanket purchase regulatory signs, schedule purchase of signs based on expected life, and visual inspections. Motion by Lois Gilles, second by Cindy Fahey to approve the Sign Reflectivity and Maintenance Policy presented. Motion carried.

Police Car Purchase: The Police Committee recommended purchasing a Explorer from Sleepy Eye Spaeth at an estimated amount of \$ 26,700.00. Motion by Lois Gilles, second by Brad Augustin to purchase the Explorer from Sleepy Eye Spaeth Ford. Motion carried.

RESOLUTION 2014-08: CMMPA Board authorization.

CITY COUNCIL RESOLUTION RESOLUTION 2014-08

RESOLUTION MAKING CITY APPOINTMENT TO CENTRAL MINNESOTA MUNICIPAL POWER AGENCY (CMMPA) and UTILITIES PLUS (UP) BOARD OF DIRECTORS

Member Brad Augustin moved the adoption of the following resolution. Member Cindy Fahey seconded the motion.

BE IT RESOLVED by the City Council of the City of Fairfax, Minnesota (hereinafter referred to as "City") as follows:

Section 1: Eric Nelson is hereby appointed as the City of Fairfax's representative on the Central Minnesota Municipal Power Agency's (CMMPA) and Utilities Plus (UP) Board of Directors

Section 2: Craig Marti is hereby appointed as the City of Fairfax's alternate representative on the Central Minnesota Municipal Power Agency's (CMMPA) and Utilities Plus (UP) Board of Directors.

WHEREUPON, the members voted as follows:

Ayes: Lois Gilles, Doug Pomplun, Todd Kiecker, Brad Augustin, Cindy Fahey

Nays: none

Absent: none

and the Resolution was declared passed.

Board of Equalization: Lois Gilles volunteered to attend the training session on June 26th.

Staff Reports:

Kaitlyn Frederickson, Liquor Store Manger: Requested the council hire Amanda Krenz for a part time bartender position. Motion by Brad Augustin, second by Todd Kiecker to approve hiring Amanda Krenz as a part time bartender with one year probation and at step 1. Motion carried.

Car & Bike Night is going to be held on June 13, July 11, and August 22nd. Request permit for special event to serve alcohol in Central Park. Motion by Lois Gilles, second by Todd Kiecker to approve the event permits for the dates requested. Motion carried.

City Administrator:

Building permits:

St. Johns	siding	\$ 18,000.00
Dave Zollner	garage	23,800.00

Dorothy Prax	siding	19,000.00
Valerie Mersch	fence	375.00
Cathy Balderson	shingle	
Steve Linsmeier	shingle	6,000.00
Steve Schroeder	siding	10,500.00
City of Fairfax	Park Shelters-siding	3,000.00
Jim & Diane Becker	shingle	10,200.00
Edvern Black	demolition 11 3 rd Ave. NE	
Adelia Robles	Shingle	3,500.00
Romlia Castaneda	remodel	13,000.00

Tree Trimming: Aaron Walton, City Attorney, explained to the council that tree trimming is a policy decision and the City Ordinance is okay and does not have to be amended.

Consumer Confidence Report was presented to the City Council. The report was published in the Fairfax Gazette-Messenger.

Supt. of Utilities & Streets:

Update on the 2014 Alley Project was given. Alley in Block 1 the Sanitary Sewer is being installed. Next week the contractor will start sub-cutting.

Obtaining quotes for the seal coating and crack sealing for next meeting.

The pumps at the lift station are going through maintenance check. The soft start is not working on one of the pumps and the cost to replace is \$ 2,500.00. A quote from North Start for new pump elbows is \$ 5,140.00.

Park Shelters are ready to stain or paint. Parks Committee will decide on a color.

Informed the council the overlay done in 2012 by the Nursing Home on 10th Ave. is cracking and 7th Ave. SE. Engineer will look at 7th Ave. SE. The overlay is not covered on 10th Ave. because it is impossible to guarantee the overlay because the cracks underneath promote cracks in the same place on the overlay. The cracks on 7th Ave. SE were new construction and guaranteed.

Police Chief: Requested the council approve hiring Luke Jacques as Part time Police Officer. Motion by Todd Kiecker, second by Cindy Fahey to hire Luke Jacques. Motion carried.

Fines schedule needs to be addressed by Police Committee. Currently the citation for dogs running at large is \$ 50.00. Recommendation from Police Committee will be presented at the July meeting.

Committee Reports:

Street Committee – May 27, 2014 minutes

Police Committee – June 2, 2014 minutes

EDA Minutes – May 13, 2014

Liquor Committee – May 13, June 2, 2014 minutes

Committee meetings scheduled: Street Committee July 1, 2014 at 8:00 a.m.

Parks Committee July 8, 2014 at 8:00 a.m.

Council Concerns: None

Adjournment: Motion by Lois Gilles, second by Cindy Fahey to adjourn at 8:25 p.m. Motion carried.

Mayor Doug Pomplun

ATTEST: _____
Marcia Seibert-Volz, City Administrator